



**EXECUTIVE ORDER NO. PCG-04**  
**SERIES OF 2023**

**AN EXECUTIVE ORDER CONSTITUTING THE STEERING COMMITTEE FOR THE 450<sup>TH</sup> ARAW  
NG PASIG CELEBRATION AND DEFINING THEIR RESPECTIVE DUTIES AND  
RESPONSIBILITIES**

**WHEREAS**, the City of Pasig will celebrate its 450<sup>th</sup> Anniversary on 02 July 2023;

**WHEREAS**, it has been the tradition of the City of Pasig to celebrate its founding anniversary through fitting, meaningful, and memorable activities;

**WHEREAS**, Section 18 of Republic Act No. 7160, otherwise known as the "Local Government Code of 1991", authorizes LGUs to establish an organization that shall be responsible for the efficient and effective implementation of their development plans, programs, objectives, and priorities; and

**WHEREAS**, in order to ensure the success of this year's celebration and enable the City Government of Pasig to effectively carry out and implement these activities, there is a need to constitute, organize, and create the **450<sup>TH</sup> ARAW NG PASIG STEERING COMMITTEE** to include local government departments and offices;

**NOW, THEREFORE, I, VICTOR MA. REGIS N. SOTTO**, City Mayor of Pasig, by virtue of the powers vested in me by law, do hereby ordain the following:

**SECTION 1. CREATION AND COMPOSITION.** – The 450<sup>th</sup> Araw ng Pasig Steering Committee ("Steering Committee") is hereby created and shall be composed by the following persons and/or heads of the following offices, to wit:

Chairperson	:	<i>The City Mayor or his Authorized Representative</i> OFFICE OF THE CITY MAYOR
Vice-Chairperson	:	<i>Chairperson or his/her Representative</i> SANGGUNIANG PANLUNGSOD – COMMITTEE ON TOURISM
Members	:	<i>Representative</i> OFFICE OF THE CITY ADMINISTRATOR
		<i>Representative</i> CULTURAL AFFAIRS AND TOURISM OFFICE
		<i>Representative</i> CITY PLANNING AND DEVELOPMENT OFFICE
		<i>Representative</i> HUMAN RESOURCE DEVELOPMENT OFFICE
		<i>Representative</i> PUBLIC INFORMATION OFFICE



*Representative*  
COMMUNITY RELATIONS AND INFORMATION OFFICE

*Others that the City Mayor shall appoint*

**SECTION 2. DUTIES AND RESPONSIBILITIES.** – The Steering Committee shall perform the following duties and responsibilities:

- a. Plan, implement, and ensure the smooth coordination of programs, events, and activities in connection with the celebration of the 450<sup>th</sup> Araw ng Pasig on 02 July 2023;
- b. Encourage greater private sector participation in the staging of their events and sub-activities to be included as accredited events during the celebration;
- c. Promote the celebration locally through various media outlets to ensure the optimal participation of visitors and tourists;
- d. Find ways and means to support the effective implementation of programs, events and activities during the celebration;
- e. Set guidelines, authorize and/or approved the utilization and accounting of funds for the 450<sup>th</sup> Araw ng Pasig;
- f. Perform such other acts that are necessary to effectively and meaningfully carry out their mandated functions; and
- g. Submit and publish audited reportorial documents upon the duration of the programs, events and activities of the 450<sup>th</sup> Araw ng Pasig Celebration.

**SECTION 3. – EFFECTIVITY.** – This order shall take effect immediately.

**DONE** this 10<sup>th</sup> day of January, 2023 in the City of Pasig, Metro Manila.

  
**VICTOR MA. REGIS N. SOTTO**  
City Mayor

